

# Lewes District Council



## Council Agenda

**Wednesday, 20 May 2015**

Southover House, Lewes

Jenny Rowlands  
Chief Executive

# Lewes District Council



## Council Meeting

*Councillors are kindly requested to switch off their mobile 'phones and other mobile devices prior to the commencement of the meeting.*

Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

### To all Members of the Council

A meeting of the **Council** will be held in the **The Council Chamber, County Hall, St Annes Crescent, Lewes BN7 1UE** on **Wednesday, 20 May 2015** at **14:30** which you are requested to attend. Please note the start time and that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

## Agenda

### **1 Election of the Chair of the Council**

The name(s) of the councillor(s) who have been nominated for the office of Chair of the Council will be reported at the meeting.

Following the election of the Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person elected to be Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

### **2 Appointment of the Vice-Chair of the Council**

The name(s) of the councillor(s) who have been nominated for the office of Vice-Chair of the Council will be reported at the meeting.

Following the appointment of the Vice-Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person appointed to be Vice-Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

### **3 Minutes**

To confirm and sign the Minutes of the Meeting of the Council dated 23 April 2015 (copy previously circulated).

### **4 Apologies for Absence**

### **5 Declarations of Interest**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct

### **6 Announcements**

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive.

A list of the Chair of the Council's engagements since the Meeting of the Council on 23 April 2014 is enclosed page 5.

### **7 Councillors Elected to the Council on 7 May 2015**

To receive the Report of the Returning Officer (Report No 63/15 herewith - page 6).

### **8 Election of the Leader of the Council**

To elect the Leader of the Council (who will be the Chair of Cabinet) for the period until the next Annual Meeting of the Council and her/his successor is entitled to act as Leader.

### **9 Appointments**

(a) To note the Leader of the Council's appointments to Cabinet (in addition to the Leader) and to note their individual areas of responsibility (Report No 64/15 herewith – page 11).

(b) To consider proposals for the appointment of members and Chairs of Committees and other bodies (Report No 64/15 herewith – page 11).

(c) To consider proposals for the appointment of members to serve on outside and joint bodies (Report No 65/15 herewith – page 17).

### **10 Substitute Members**

To appoint all members of the Council to the "approved list" of members appointed to act as substitute members in accordance with Council Procedure Rule 4.

### **11 Questions from Members of the Public**

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 10 (if any).

### **12 Petitions**

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 12 (if any).

### **13 Written Questions from Councillors**

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any

committee or sub-committee in accordance with Council Procedure Rule 11 (if any).

#### **14 Questions to the Leader of the Council**

To deal with questions (if any) which councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet.

A councillor wishing to raise a question must notify the Chair of the Council of the text of the question prior to the commencement of the meeting.

*(NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).*

#### **15 Ward Issues**

To deal with ward issues which councillors wish to raise. A councillor wishing to raise a ward issue must notify the Chair of the Council prior to the commencement of the meeting in accordance with Council Procedure Rule 11.8 (if any).

#### **16 Urgent Decisions taken by the Cabinet or Cabinet Members**

In accordance with Scrutiny Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet Members since the Meeting of the Council on 23 April 2015.

#### **17 Reporting Back on Meetings of Outside Bodies**

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any). A councillor wishing to provide feedback must notify the Chair of the Council prior to the commencement of the meeting.



Jenny Rowlands  
Chief Executive

For further information about items appearing on this Agenda, please contact Catherine Knight at Southover House, Southover Road, Lewes, East Sussex BN7 1AB. Telephone (01273) 471600.